

MSLS REUNION INFORMATION DOCUMENT

Dear alumni!

As you all know a great event is happening here in Karlskrona between the **16 to the 20 of June 2014!** The ReUnion team is working to get everything ready and now is time to *make decisions!* The following document contains *four parts* with important information about the event! Please read it carefully!

1. **The budget:** How much money we have? How much do you need to pay? And what are we doing with the money?
2. **The preliminary program:** What we are doing during the week?
3. **Accommodation:** Where can you stay? How much does it cost?
4. **Deadlines & Registration:** We need to know ASAP who is coming and you need to get ready!

Remember that we are still open for ideas, suggestions and help!

Contact us at msls10yr@gmail.com

HOPE TO SEE YOU ALL IN JUNE!

1. Budget (UPDATED)

So we have been working hard to get organised here and our hard work has paid off with finding support from BTH and a fund for student and alumni activities. That said, we still must raise more money to ensure this event will be a success.

Right now our UPDATED budget stands at (based on 110 people):

	Per person Cost (SEK)	Budgeted Amount (SEK)	% of Total Cost
Venue (5 days multiple rooms on campus)		111,800	35%
Food and Catering (Lunch for 5 days, Fikas everyday + one collective dinner)	1029	113,200	35%
Invited guest speakers *			0%
Professional Stewardship*		65,000	20%
Post Reunion Action fund		15,000	5%
Material for event (including gifts, and organising costs)		15,000	5%
Equipment Rental	n/a (covered by BTH overhead)		0%
Insurance	n/a (covered by BTH overhead)		0%
TOTAL		320,000	100%

	Support received SEK	% of Total Cost
Student Region Blekinge Fund (co-funded by: Blekinge Region, Karlskrona Kommun & BTH)	141,800	44%
BTH, Marketing Department and TISU (sustainability) Department	15,000	5%
TOTAL Received	156,800	49%
Remainder	163,200	51%
Cost per participant (if split evenly across all)	1,500.00	1%

Thus we **now budget** for a **participant fee of 1,500 SEK**. This includes all your lunches, fikas for the week our gala dinner and midsummer lunch.

*These are amounts are fair amount to honour those who will support, hold and steward us through the week's events. We have cut out everything that we felt was additional, and kept the very core or what we see as essential to have a wonderful event.

We are doing our utmost to keeping the participant fee as low as possible. We hope that you understand why we have to have a participant fee and welcome any ways in which you could support us either by giving a donation or providing alternative sources of income we can draw on.

If any of you can help with fundraising please get in touch through mssl10yr@gmail.com Remember every little helps!

Any money we have left over, we will use it to support scholarships participant fees and alumni activities in the future.

COSTS in addition to the participant fee

Flights and Travel costs: We recognise that this may be your biggest cost in coming back to Karlskrona. We hope that you come back home feeling energised, inspired and sun tanned (the latter we hope K-town will help out with! 😊)

Accommodation: This cost will depend on the type of accommodation you choose.

Dinners and drinks: This is at your own discretion. In Karlskrona, as you may recall from your student days, most restaurants will charge somewhere in the range of 120 to 200 sek for dinner, with alcohol anywhere from 50 sek for a beer and upwards. We plan on having BBQ's and potlucks so this hopefully will decrease the food costs as you can buy at the supermarket and byob (bring your own beer).

Excursions: We have not included excursions in this price. If you choose to go on any adventures during the weekends, please budget accordingly. This you will have to also organize yourself but there is a list of suggestions.

Some ways to raise money for the ReUnion:

- Get your employer to sponsor you: this could be seen as your Continuing Professional Development (CPD) for the year and also contribute to other change leaders all over the world as your presence will inspire the rest of us to do great work in the world.
- Do fundraising in your locality. Host a bake sale or sports event to raise cash and awareness. Maybe offer free lecture on what you hope to learn and take back to your hometown when you return.
- Run a crowd sourcing campaign online.
- Maybe if you can afford to pay a bit more, offer to sponsor another spot for an alumni or current student to attend free of charge.
- Get creative, the most imaginative way to raise the cash will inspire us all as a network to make a way where there seems to be none. We always find a way! 😊

2. The Preliminary Program

Monday	Tuesday	Wednesday	Thursday	Friday
Morning sessions 9:00 to 12:15 <i>Theme: Welcome, creating the container for the week, reconnecting.</i> <ul style="list-style-type: none"> Welcome by team Welcome by Göran and Kalle Games, introductions 	Morning sessions 9:00 to 12:15 <i>Theme: Why us, why now. Sustainability challenge, MSLS a history</i> <ul style="list-style-type: none"> Setting the scene of the current sust, challenge A trip down memory lane with the directors of the programs. MSLS a history still unfolding 	Morning sessions 9:00 to 12:15 <i>Theme: Diving in deeper - what can we do together</i> <ul style="list-style-type: none"> Hosted space Reflection 	Morning sessions 9:00 to 13:00 <i>Theme: Now what? What can we co-create now to serve us all in the future? Let's get doing</i> <ul style="list-style-type: none"> Hosted space Day harvest 	Free Time 9:00 to 10:30 Morning sessions 10:30 to 13:00 <i>Theme: Closing the container Harvest from the week.</i>
Lunch 12:15 to 13:00 Served at Café J in BTH	Lunch 12:15 to 13:00 Served at Café J in BTH	Lunch 12:15 to 13:00 Served at Café J in BTH		
Networking session 13:00 to 14:00 <i>Meet the humans Sport /free time</i>	Networking session 13:00 to 14:00 <i>Meet the Professionals Sport /free time</i>	Networking session 13:00 to 14:00 <i>Deepening the connections Sports /free time</i>	Lunch 13:00 to 14:00 Served at Café J in BTH	Midsummer Lunch BBQ 13:00 to <i>Theme: Frog dance, Celebration, fun, party.</i>
Afternoon sessions 14:00 to 18:00 <i>Theme: Inspiration & reconnection</i> <ul style="list-style-type: none"> Key note speaker Pecha Kuchas Dialogue Day harvest 	Afternoon sessions 14:00 to 18:00 <i>Theme: Inspiration from the world of sustainability & opening topics for dialogue</i> <ul style="list-style-type: none"> Pecha Kuchas Open space Day harvest 	Afternoon sessions 14:00 to 18:00 <i>Theme: Diving in deep - what can we do together</i> <ul style="list-style-type: none"> Hosted space Day harvest 	Free Time 14:00 to 19:00 Some options: <ul style="list-style-type: none"> Big Market in Town Sports Adventures 	
Free Time 18:00 to 19:00	Free Time 18:00 to 19:00	Free Time 18:00 to 19:00		
Dinner 19:00 to late <i>Theme: Reconnection catch-up, within your class bubble. CLASS Specific Dinners – self organised by each class.</i>	Dinner 19:00 to late <i>Theme: Telling our stories, reminiscing, catching up BBQ at Lango beach – self organised.</i>	Dinner 19:00 to late <i>Theme: Formal dinner together with invited guests to celebrate our successes and share a dinner with great food, chat, maybe even a song or two. Dinner @BTH (Team organised)</i>	Dinner Self organised party night KAREOKE @ the Fox and Anchor 10:00 to late	

Some elements explained:

Speakers: As we had to cut somewhere we cut this out. We hope to utilise the wisdom of the network through the Pecha Kuchas below.

Pecha Kuchas: This is a simple presentation format where you show 20 images, each for 20 seconds. This method of presenting innovative knowledge has spread because of its engaging way of telling the full story, in a short time. In the ReUnion there will be Pecha Kucha presentations to allow us to share the amazing stories and work of MSLS Alumni and inspire us into deeper collaboration with each other. It will be a chance for us to hear what amazing work is being done in the field and enable alumni and researchers to get support in their work. We will be in touch soon, to tell you how to apply to have chance to present at a pecha kucha slot.

Hosted space (AOH): The “Art of Hosting and Harvesting Conversations that Matter” (AOH) is an approach to participatory leadership that scales up from the personal to the systemic using personal practice, dialogue, facilitation and the co-creation of innovation to address complex challenges. As we want to leverage our common passion as a global network of leaders during the ReUnion we would like to have a hosted space to dive into the future of MSLS alumni as a leading network for a sustainable future.

Networking Sessions: We are connected as alumni on a *personal level* as friends, on a *professional level* as fellow change-makers, and also on a *deep level* through our commitment in working towards our shared vision of a sustainable future. For the ReUnion we hope to design spaces for people to connect, to form and strengthen, their linkages and hopefully creating a follow up mechanism to support and capitalize on collaborations.

Wednesday Dinner: A time to celebrate ourselves and our achievements to come together over great food and maybe a glass of wine or two. MSLS has been working with leading businesses and research institutions over the years on addressing the sustainability challenge in Sweden and globally. We would like to celebrate this work and share the future that those collaborations promise.

Harvesting along the way: The content of the week is going to be full of emergent ideas on leadership, collaboration opportunities and much much more. We wish to ensure that these ideas will be harvested for future use. Furthermore, this event is a huge chance for PR purposes for the MSLS program and BTH in general. For this purpose we wish to have: video recording of the event; stills pictures during the event; graphic harvesting of each day.

Invited Guests: The MSLS program has been supported over the years by leading experts and thinkers in sustainability and leadership. We would like to invite our closest friends to share this celebration with us, share their knowledge and contribute within our discussions that will lead us into the next 10 years.

Other elements we would like to include.....

Sustainability Tours BTH sustainability research department is responsible for some leading initiatives around sustainability in the Blekinge region. During the ReUnion we would like to inspire the network of global leaders, and share the solutions and ground breaking initiatives by BTH researchers.

Site Seeing Blekinge region has some amazing sites, from the Islands around the archipelago, to the world heritage UNESCO sites and the beautiful nature reserves and small towns. As many of the Alumni who lived here will come back with their families we would like to create the opportunity to share this natural beauty again. During the ReUnion we would like to have site seeing tours on the weekends in order to ensure that our guests will lift their heads from global challenges and be inspired by the beautiful region.



3. Accommodation

This is what you need to know if you are looking for a place to sleep!

- **Couch surfing:** Alternatives are very limited; those coming from outside the EU and/or do not have a job have priority. We kindly ask those who can pay for accommodation to do it and leave the couches for those who really need them! Please check the following document for options. You should contact the person directly to arrange!
<https://docs.google.com/spreadsheet/ccc?key=0Ajbv63DBmP7rdFNDT0pxcmZZaEh4UDR4ZWJzVzgyTUE&usp=sharing#gid=1>
- **Payment:** You need to pay for the accommodation. Unfortunately we cannot offer monetary support. We have booked hotels, hostels and camping place! (See the options below).
- **Booking:** You are responsible for booking the place directly and make the pre-payment (if required). All reservations are on the name of "Viviana MSLS BTH". You must contact the place and change this name for your name.
- **Booking deadline:** *Every accommodation option has a deadline. Summer is high season in Karlskrona, so please book your place as soon as you can!* Otherwise we cannot guarantee a place for you to sleep!
- **Keep us informed:** We need to know who is booking what, so please fill up the following google document once your booking is ready
<https://docs.google.com/spreadsheet/ccc?key=0Ajbv63DBmP7rdFNDT0pxcmZZaEh4UDR4ZWJzVzgyTUE&usp=sharing#gid=1>

The next page shows the **different alternatives for accommodation**. We hope you can find what you need! if you have questions please contact us at: mssl2014@gmail.com

Remember!

- Prices could change depending on the day you confirm your booking!
- Some places have discounts if you book for the whole week!
- Some hostels can give you discount with hostel membership



SKÄRVA GÅRD is the organic farm located outside Karlskrona. Bus services available one km away. Space limited due to pressure on water for showers and toilets.

options	facilities:	price per day in SEK	what is booked?	booking deadline	contact information
12 spots for mattress inside <u>Bring own mattress & bedding</u>	2 showers 2 toilets Kitchen 100 meters away	150 per person	12 floor spots	30-03-14	home page: http://skarvagard.se/en e-mail address: http://skarvagard.se/en/kontakt/ telephone number: land: +46 (0) 455-45622 mobile: +46 (0) 709-163758
Camping without electricity near the sea <u>Bring your own tent</u>	1 shower inside 1 shower outside <u>Required to shower in shifts</u> <u>Shower evening before to manage hot water</u>	200 per tent	5 spots		

SKÖNSTAVIK is a beautiful place by the beach. 40 minutes walking distance to BTH. Bus service every 30 minutes to Bergåsa and Galgamarken. The perfect place to enjoy the Swedish summer! You have different options

options	facilities	price per day in SEK	what is booked?	booking deadline	contact information
cottage for four people	shared toilets and kitchen	575:- per cottage	12 cottage 48 beds	30-03-14	home page: http://www.skonstavikcamping.se e-mail address: Info@skonstavikcamping.se telephone number: +46 (0) 455-23700
hostel	shared toilets and kitchen	475:- per room for 4 persons	3 rooms with 4 beds each		
camping with electricity (<u>bring your own tent</u>)	shared toilets and kitchen Shared toilets and kitchen	255:- to 320:- per tent. depending on the location	5 spots		
camping without electricity (<u>bring your own tent</u>)	You should bring your tent!	130:- to 190:- per tent (depends on the location)	5 spots		

HOSTEL TROSSÖ is located in town 25 minutes walking to BTH. Great bus services!

options	facilities:	price per day in SEK	what is booked?	booking deadline	contact information
Single room	shared toilets	325:-	Has to be booked personally	This hostel is very busy in summer! So book it ASAP!	home page: http://www.karlskronavandrarhem.se/ e-mail address: trosso.vandrahem@telia.com telephone number: land: +46 (0) 455 100 20 mobile: +46 (0) 0768551657
family/group 14 Rooms 2 to 5 persons	shared toilets and kitchen	490:- per room 230:- per bed 690:- 3 persons			

NEW HOSTEL TROSSÖ was opened in February 2014. Located in town 25 minutes walking distance to BTH. Great public transport.

Options	facilities	price per day in SEK	what is booked?	booking deadline	contact information
12 double rooms	private toilets and kitchen	490:- per room	Has to be booked personally	This hostel is very busy in summer! So book it ASAP!	home page: http://www.karlskronavandrarhem.se/ e-mail address: boka@karlskronavandrarhem.se telephone number: land: +46 (0) 455 100 20 mobile: +46 (0) 768551657
2 rooms for 4 persons	private toilets and kitchen	490:- per room			

HOSTEL GULLBERNA is located 30 minutes walking distance to BTH. Bus service every 30 minutes, but limited at night. Biking is the best option!

options	facilities:	price per day in SEK	what is booked?	booking deadline	contact information
single rooms	shared toilets	390:-	6 rooms	15-04-14	home page: http://www.gullbernapark.se/pages/vandrarhem.php e-mail address: info@gullbernapark.se telephone number: +46 (0) 455 103 30
double rooms	shared toilets	495:- per room	8 rooms (16 people)		
family/groups rooms	shared toilets, showers and kitchen	235:- adult 150:- child 595:- family (2 adults 2 kids)	7 rooms for 4 to 6 people (42 beds)		

HOTEL CONRAD is located in town. 20 minutes walking distance to BTH. Bus service nearby

Options	facilities	price per day in SEK	what is booked?	booking deadline	contact information
single rooms	private toilet	820:-	3 rooms	15-04-14	home page: http://www.hotelconrad.se/ e-mail address: info@hotelconrad.se telephone number: +46 (0) 455-36 32 00
double rooms	private toilet	920:- per room	3 rooms		
triple rooms	private toilet	950:- per room	3 rooms		

HOTEL SIESTA is located in town. 20 minutes walking distance to BTH. Bus service nearby.

Options	facilities	price per day in SEK	what is booked?	booking deadline	contact information
single rooms	private toilet	850:-	3 rooms	15-04-14	home page: http://www.hotellsiesta.com/ e-mail address: siesta.hotell@telia.com telephone number: +46 (0) 455 801 80
double rooms	private toilet	950:- per room	3 rooms		

4. Deadlines

Ok so... what are your... Next steps:

1. Book your travel tickets
2. Organise where your accommodation (if in **Skönstavik**, Please book ASAP as we will lose the bookings if not filled by end of March)
3. Tell us where you are staying on the google doc:
<https://docs.google.com/spreadsheet/ccc?key=0Ajbv63DBmP7rdFNDT0pxcmZZaEh4UDR4ZWJzVzgyTUE&usp=sharing#gid=0>
4. **Sign up online in our registration form NOW!**
<http://mslsreunion.weebly.com>
5. Get fundraising for your participant fee.
6. Get involved with helping to organise the ReUnion (email:
msls10yr@gmail.com)
7. Get active on the event Facebook page.
<https://www.facebook.com/events/745606565454886/?fref=ts>
8. Get chatting with your classmates. See who else is coming. Let's start to build momentum !!!